



Christian Leadership to Change the World

**DEPARTMENT OF COUNSELING MINISTRIES**

**Life Coaching Practicum Agreement**

(Form used for MA Human Services, and PhD in Counseling and Psychological Studies programs)

Students must complete the minimum hours during the course of a full semester, 15-week class. Please select the appropriate course that corresponds with your degree program.

MHPS 680/681 Practicum

HSC 580/581 Practicum

**The Practicum Site Supervisor agrees to the following:**

- 1) To provide the student an opportunity to work in a professional human services environment and to model positive interpersonal behaviors which enhance the supervisory process.
- 2) To meet with the practicum student an average of one hour per week for supervision.
- 3) To conduct supervisory sessions in a professional and ethical manner in order to encourage the development of professional integrity and respect for professional ethics and codes of conduct.
- 4) To respect and foster the individuality of the practicum student and the elements of his/her professional style.
- 5) To help the student work with diverse students and/or clients.
- 6) To provide necessary and appropriate technology that assists the student with learning.
- 7) To provide settings for the student to conduct virtual or face-to-face individual and/or group work assuring privacy and sufficient space and safety for the client and the student.
- 8) To complete the Regent University School of Psychology & Counseling midterm and final evaluation of the student and sign off on the student's time log.
- 9) To communicate with the Regent University faculty supervisor, either in person or via telephone/e-mail throughout the practicum.
- 10) To help the student fulfill his/her responsibilities to the Regent University practicum course.

**The Practicum Student agrees to the following:**

- 1) To be open and willing to experience the various opportunities and activities at the site.
- 2) To meet with the site supervisor an average of one hour per week for supervision.
- 3) To conduct his or herself in accordance with the professional ethics and codes for human services.
- 4) To adhere to and support the confidentiality standards of the site.
- 5) To adhere to the administrative policies, rules, standards, schedules, and practices of the site.
- 6) To seek assistance from the Faculty Supervisor to resolve any issues that may affect this practicum.
- 7) To be open and embracing of work with diverse colleagues and clients.
- 8) To model positive interpersonal behaviors in working with peers, supervisors, and clients.
- 9) To be punctual and present on days scheduled to be on site.
- 10) To complete all assignments agreed upon for the site.

## **STUDENT ETHICAL AGREEMENT**

I hereby attest that I have read and will adhere to the ethical code which most closely aligns with my current professional identity, \_\_\_\_\_ (list ethical code here, ex. [NOHS](#)).

I will conform to the above listed ethical standards of practice and to the ethical standards required of my practicum site.

I understand that any breach of these professional ethics will result in my removal from the practicum, a failing grade, and documentation in my permanent record.

I agree to adhere to the administrative policies, rules, standards, and program requirements of the practicum site and the Department of Counseling Ministries at Regent University.

**Student Signature:** \_\_\_\_\_

## **WAIVER OF LIABILITY**

Students are advised that they can be held liable for malpractice. Thus, helping students may be required to obtain liability insurance if the site requires it (should be confirmed with site supervisor before beginning the practicum).

Regent University assumes no responsibility to defend, hold harmless, or indemnify any Department of Counseling Ministries student sued for malpractice.

**Student Signature:** \_\_\_\_\_

## **PRACTICUM SITE INFORMATION/DESCRIPTION**

Site Name:

\_\_\_\_\_

Phone:

\_\_\_\_\_

Site Address:

---

E-mail:

---

Site Supervisor Name (and title):

---

Job Description:

---

---

---

---

---

---

---

This agreement was made on \_\_\_\_\_ by and between \_\_\_\_\_  
(Student name) and \_\_\_\_\_ (Site Supervisor Name).

This agreement will be effective from \_\_\_\_\_ to \_\_\_\_\_ for three credit hours.

**Site Supervisor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_